



Cabinet (Resources) Panel

30 June 2015

Time 5.00 pm **Public Meeting?** YES **Type of meeting** Executive
Venue Committee Room 4 - Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

Membership

Chair Cllr Andrew Johnson (Lab)
Vice-chair Cllr Roger Lawrence (Lab)

Labour

Cllr Peter Bilson
Cllr Claire Darke
Cllr Steve Evans
Cllr Val Gibson
Cllr Elias Mattu
Cllr John Reynolds
Cllr Sandra Samuels
Cllr Paul Sweet

Quorum for this meeting is five Councillors.

Information for the Public

If you have any queries about this meeting, please contact the democratic support team:

Contact Linda Banbury, Democratic Support Officer
Tel/Email 01902 555040 or linda.banbury@wolverhampton.gov.uk
Address Democratic Support, Civic Centre, 1st floor, St Peter's Square,
Wolverhampton WV1 1RL

Copies of other agendas and reports are available from:

Website <https://wolverhamptonintranet.moderngov.co.uk>
Email democratic.support@wolverhampton.gov.uk
Tel 01902 555043

Please take note of the protocol for filming and recording of, and use of social media in, meetings, copies of which are displayed in the meeting room.

Some items are discussed in private because of their confidential or commercial nature. These reports are not available to the public.

Agenda

Part 1 – items open to the press and public

Item No. *Title*

MEETING BUSINESS ITEMS

- 1 **Apologies for absence**
- 2 **Declarations of interest**
- 3 **Minutes of the previous meeting** (Pages 5 - 8)
[To approve the minutes of the previous meeting as a correct record.]
- 4 **Matters arising**
[To consider any matters arising from the minutes.]

DECISION ITEM (RED - FOR DECISION BY THE COUNCIL)

- 5 **Future Space** (Pages 9 - 22)
[To approve funding for offices rationalisation, investment works and car park repairs and to delegate authority to the Cabinet Member for Resources in consultation with the Director of Finance in regard to the procurement route and award of contract]

DECISION ITEMS (AMBER - DELEGATED TO THE CABINET)

- 6 **Internal communications strategy and plan-on-a-page** (Pages 23 - 38)
[To review and approve the internal communication and engagement strategy]
- 7 **Media Protocol** (Pages 39 - 52)
[To review and approve the city council's new media protocol]
- 8 **Refreshed Council Appraisal Scheme** (Pages 53 - 104)
[To approve new templates, guidance notes and refreshed policy]
- 9 **Fixed Penalty Notices - Anti-Social Behaviour** (Pages 105 - 108)
[To approve penalty charge]
- 10 **Alternative Environmental Enforcement Trial** (Pages 109 - 118)
[To enter into a twelve month trial of a new environmental enforcement arrangement, to approve the proposed service specification and to delegate authority to award the contract in regard to ongoing provision]
- 11 **Schedule of Individual Executive Decisions** (Pages 119 - 132)
[To note the summary of decisions approved by the appropriate Cabinet Member in consultation with the relevant employee]

- 12 **Exclusion of press and public**
[To pass the following resolution:

That in accordance with Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information on the grounds shown below.]

PART 2 - EXEMPT ITEMS, CLOSED TO PRESS AND PUBLIC

- 13 **Procurement - award of contracts for works, goods and services** (Pages 133 - 152)

[To award contracts and delegate authority to execute the contracts in respect of the recommendations as required]

Information relating to the financial or business affairs of any particular person (including the authority holding that information) Para (3)

- 14 **Compton Park Access Road** (Pages 153 - 160)

[To approve contract to re-construct the road]

Information relating to the financial or business affairs of any particular person (including the authority holding that information) Para (3)

- 15 **Training and Development Programme to transform the leadership of Wolverhampton schools** (Pages 161 - 166)

[To approve funding for work being undertaken by the Learning and Achievement Service]

Information relating to any individual. Para (1)

- 16 **Refurbishment of the kitchen and bathroom blocks at Showell Road caravan site** (Pages 167 - 170)

[To approve schedule of works and related expenditure]

Information relating to the financial or business affairs of any particular person (including the authority holding that information) Para (3)